

Course Information Sheet

Exploring Employability
(Delivered in collaboration with Micronomy)



DH14E31A

Venue 📍 Oxford House Creative Hub	Start Date	23 Oct 2024 09:30
	End Date	22 Jan 2025 13:30
	Fee	£0
	Materials	£0

[OCSW DH14E31A Exploring Employability \(oncoursesouthwest.co.uk\)](https://oncoursesouthwest.co.uk)

This engaging 12-week program, delivered in collaboration with Micronomy, equips you with the skills and confidence to navigate your career journey and stand out to potential employers.

Course Description: Unlock your Employability Potential! Are you ready to take charge of your career path? This dynamic program, co-created with Micronomy, equips you with the tools and confidence to thrive in today's job market. Through interactive workshops, industry insights, and personalised coaching, you'll gain a deep understanding of your strengths, passions, and goals. Develop a compelling video CV, hone your communication and leadership skills, and build a network of valuable connections. **Join us and take the first step towards your dream career!**

What will I learn?

- **Weeks 1-3:** Discover your strengths and values, explore your passions, and gain clarity on your career aspirations.
- **Weeks 4-5:** Uncover the unique opportunities Plymouth offers across various industries and connect with local business leaders.
- **Weeks 6-8:** Learn from industry professionals, participate in practical workshops, and gain insights into diverse career paths.
- **Weeks 9-10:** Craft a compelling video CV that showcases your unique value proposition and build your LinkedIn profile.

- **Weeks 11-12:** Develop your leadership skills, receive personalised coaching, and present your video CV to industry professionals. Reflect on your journey and plan your next steps towards a fulfilling career.

How will I be assessed?

This course utilises a combination of formative and summative assessments to track your progress and support your learning journey. Expect regular feedback sessions, peer reviews, self-assessments, and presentations to help you refine your skills and showcase your achievements.

Who is this course for?

This course is ideal for anyone seeking to:

- Gain clarity on their career goals
- Develop essential employability skills
- Craft a compelling personal brand
- Build a network of industry professionals
- **Recent graduates, career changers, and individuals seeking career advancement.**

Progression Opportunities:

Upon successful completion of this course, you may consider pursuing further education in areas like Business Management, Marketing, Human Resources, or Project Management. Explore a variety of programs offered by universities and colleges across the UK, including apprenticeships and professional certifications.

Career or Job Enhancement Pathways:

This course can equip you for various career paths, including:

- Marketing Assistant
- Project Coordinator
- Business Development Specialist
- Human Resources Associate
- And other roles requiring strong communication, leadership, and problem-solving skills.

How do I enrol?

The quickest way to enrol is online at www.oucoursesouthwest.co.uk, simply create an account and select 'Enrol now'. Alternatively, if you have any questions, please call our friendly customer service team on 01752 660713.

How will the course be delivered?

This is a practical course, and the sessions will include tutor-led demonstrations, learner-led group activities, instruction and repetition. These will form part of the delivery together with one-to-one support as required.

Will I need to practise outside the classroom?

You will be encouraged to review your notes between lessons to ensure maximum benefit from your course. It is always useful to practise your skills between sessions. Your tutor may encourage home learning, or independent research.

How will I know I'm making progress?

During the first session, your tutor will discuss your goals and current level in relation to the course. Based on this assessment, you will agree individual targets which you will record in your individual learning plan (ILP). You and your tutor will review your targets regularly to ensure that you are making progress; these will be written in your individual learning plan.

What will I need?

Please bring a notepad, and pen to each session. You may wish to bring a file for any handouts. A laptop with internet access is required for completion of coursework and home learning outside of the classroom.

Please note:

Most courses attract a subsidy from the Education and Skills Funding Agency (ESFA). It is a requirement of the ESFA that you complete various forms at different stages of your course, further information is available on request. Courses are subject to a minimum number of enrolments and could be cancelled if recruitment is low. In some cases, an alternative class at a different location may be offered.

Terms and conditions are available at

<https://www.oucoursesouthwest.co.uk/learner-information/essential-information-for-every-learner>

Room numbers are subject to change - please check when you arrive at the venue.

